

NU/AIC Internship Guidelines

At the beginning of the quarter prior to that in which s/he plans to begin an AIC internship—either October 1, January 1, or April 1—each interested student should submit a one-page double-spaced statement of research interests to the DGS. This document should include an account of the student's previous museum experience, how museum research will benefit his or her academic work, and what contacts, if any, the student has already made with a prospective curator or other museum professional who would serve as the student's primary supervisor at the AIC.

In the event that there are more AIC internship requests than can be accommodated in a given quarter—usually no more than 2—the CGA will give priority first to those students who have already identified a project and a primary museum supervisor, second to those whose dissertation work would benefit immediately from work at the Institute, and third to those who have not previously held an internship. The CGA will then forward the list of internship requests to the AIC, which will match students based on available projects, with the aim of finalizing the internship list in tandem with the TA Lottery and the input of the Graduate Representatives.

At the end of the internship period, the primary supervisor at the museum provides a brief written evaluation—4-5-sentences—of the student's performance that is included in his or her departmental file.